

Council



Listening Learning Leading

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Date: 7 December 2016

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Summons to attend a meeting of Council

to be held on

THURSDAY 15 DECEMBER 2016 AT 6.05 PM

at

**THE FOUNTAIN CONFERENCE CENTRE, HOWBERY PARK,
CROWMARSH GIFFORD**

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MARGARET REED
Head of Legal and Democratic Services

Note: Please remember to sign the attendance register.

Agenda

Map

A map showing the location of Howbery Park is attached, as is a plan showing the location of the Fountain Conference Centre on the Howbery Park site.

1 Apologies

2 Declaration of disclosable pecuniary interest

To receive any declarations of disclosable pecuniary interests in respect of items on the agenda for this meeting.

3 Minutes of the previous meeting

To adopt and sign as a correct record the minutes of the Council meeting held on 13 October 2016.

4 Chairman's announcements

To receive any announcements from the chairman.

5 Questions from the public and public participation

Any statements or questions from the public will be made at the meeting.

6 Questions under Council procedure rule 34

No questions submitted under Council procedure rule 34.

7 Motions under Council procedure rule 41

To receive notices of motion under standing order 41.

(1) Motion to be proposed by Stefan Gawrysiak, seconder to be notified:

Council urges Cabinet, as part of its budget proposals, to increase the community grants budget to £1.5 million for 2017/18.

(2) Motion to be proposed by Stefan Gawrysiak, seconder to be notified:

Council urges Cabinet, as part of its budget proposals, to make budget provision of £0.5 million to implement the practical measures within the council's Low Emission Strategy.

8 Council Tax Base 2017/18 (Pages 6 - 9)

Cabinet, at its meeting on 1 December 2016, considered a report on the council tax base for 2017/18.

The report of the head of finance, which Cabinet considered on 1 December, is attached.

Recommendations to Council:

- (a) that the report of the head of finance for the calculation of the council's tax base and the calculation of the tax base for each parish area for 2017/18 be approved;
- (b) that, in accordance with The Local Authorities (Calculation of Council Tax Base) (England) Regulations 2012, the amount calculated by South Oxfordshire District Council as its council tax base for the year 2017/18 be 55,557.2; and
- (c) that, in accordance with The Local Authorities (Calculation of Council Tax Base) (England) Regulations 2012, the amount calculated by South Oxfordshire District Council as the council tax base for the year 2017/18 for each parish be the amount shown against the name of that parish in Appendix 1 of the report of the head of finance to Cabinet on 1 December 2016.

9 Review of the council's constitution

To consider the report of the head of legal and democratic services and monitoring officer on proposed changes to the council's constitution – **to follow**.

10 Report of the Leader of the council

To receive any updates from the Leader of the council.

MARGARET REED

Head of Legal and Democratic Services



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A4074 Oxford 

A4130 Didcot 



Sat Nav: OX10 8BA


Brightwell

Benson

Wallingford

Centre for Ecology & Hydrology
South Oxfordshire District Council

Crowmarsh Gifford

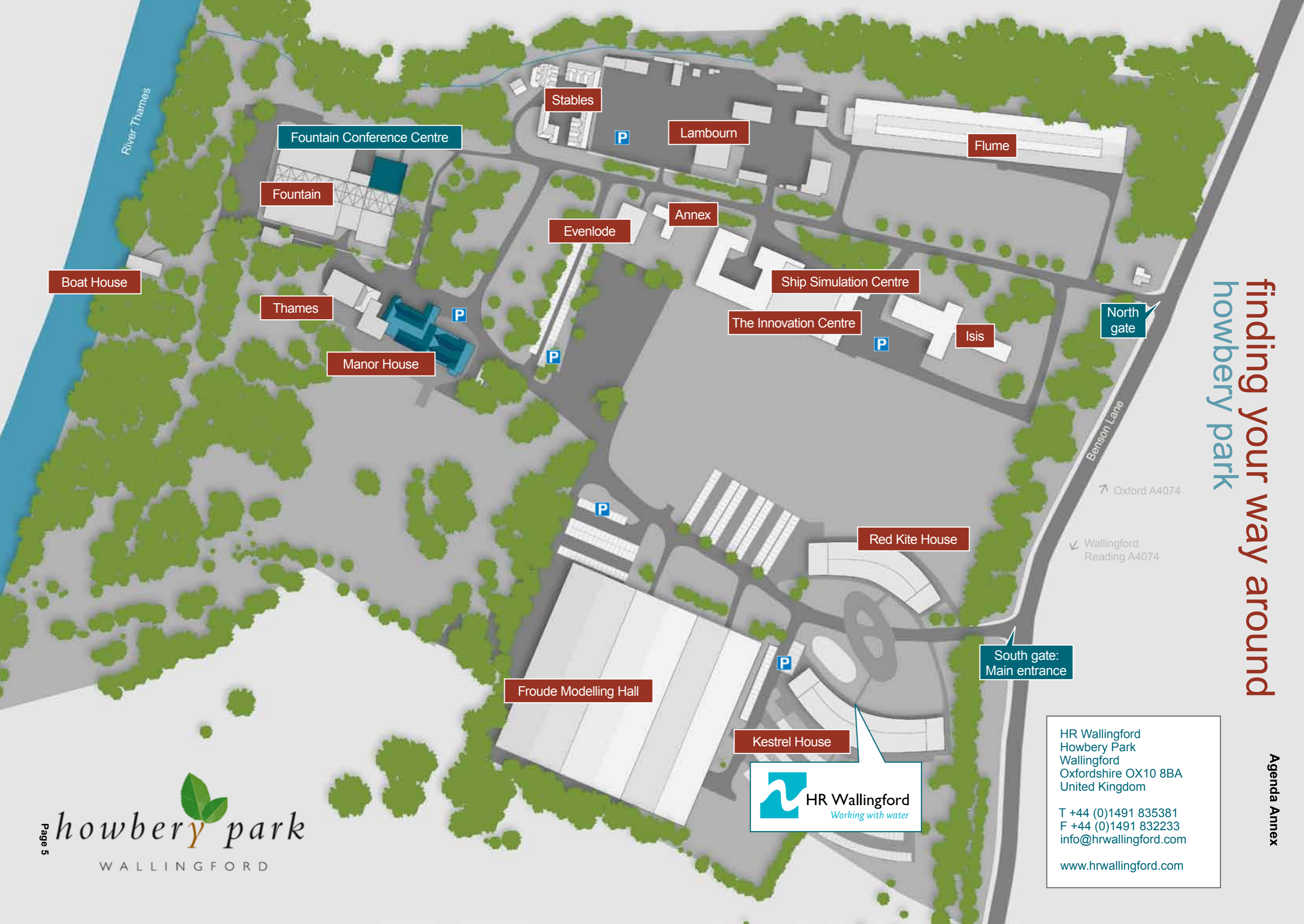
A4130 Henley
M40 J4 

A4074 Reading 

London Heathrow 

Agenda Annex

finding your way around
howbery park



North gate

South gate:
Main entrance

↑ Oxford A4074

↓ Wallingford Reading A4074

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Cabinet Report



Listening Learning Leading

Report of Head of Finance

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Wards affected: All

Cabinet member responsible: Jane Murphy

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To: CABINET on 1 December 2016

To: Council on 15 December 2016

Council tax base 2017/18

Recommendations

1. That the report of the head of finance for the calculation of the council's tax base and the calculation of the tax base for each parish area for 2017/18 be approved
2. That, in accordance with The Local Authorities (Calculation of Council Tax Base) (England) Regulations 2012, the amount calculated by South Oxfordshire District Council as its council tax base for the year 2017/18 be 55,557.2
3. That, in accordance with The Local Authorities (Calculation of Council Tax Base) (England) Regulations 2012, the amount calculated by South Oxfordshire District Council as the council tax base for the year 2017/18 for each parish be the amount shown against the name of that parish in Appendix 1 of the report of the head of finance to Cabinet on 1 December 2016

Purpose of Report

1. The purpose of this report is to ask Cabinet to recommend the council tax base for 2017/18 to Council for approval.

Corporate Objectives

2. The calculation of the tax base is a legal requirement and an essential part of the tax setting process which helps to achieve the council's corporate objective of effectively managing its resources.

Background

3. Before the council tax can be set by the council, a calculation has to be made of the council tax base, which is an estimate of the taxable resources for the district as a whole and for each parish area.
4. The council tax base for the district has to be notified to Oxfordshire County Council and the Police and Crime Commissioner by 31 January 2017. Each parish and town council is also notified of the figure for its area.
5. The legislation requires that the council tax base is approved by full council or a non-executive body with delegated powers. No such delegation exists, so cabinet is therefore asked to recommend to council the schedule set out in **Appendix 1** as the council tax base for the district as a whole and for each parish area.

Calculation of the tax base

6. The starting point for the calculation is the total number of dwellings and their council tax band.
7. The council then allows for the following information, for each band:
 - (a) dwellings which will be entirely exempt so no tax is payable (e.g. those occupied entirely by students)
 - (b) dwellings which will attract a 25 per cent reduction (e.g. those with a single adult occupier)
 - (c) dwellings which will attract a 50 per cent reduction (e.g. those where all of the adult residents qualify for a reduction)
 - (d) dwellings which will be treated as being in a lower band because they have been adapted for a severely disabled person. The regulations provide methodology to take account of the reduction available to those in band A dwellings
 - (e) dwellings which will be on the valuation list but which attract discounts or disablement relief or are exempt, for only part of the year
8. Each band is then converted into "band D equivalents" by applying the factor laid down by legislation. For example, a band A dwelling is multiplied by 2/3 to arrive at the band D equivalent figure, whilst a band H dwelling is multiplied by two. All these are then added together to give a total of band D equivalents.
9. A final adjustment is required to allow for non-collection. The council is required to decide what its collection rate is likely to be and apply this to its council tax base. For the 2016/17 tax the council assumed 98 per cent would eventually be collected and it is proposed to use 98 per cent again in 2017/18.

Taxbase for 2017/18

10. Based on the assumptions detailed above the council tax base for 2017/18 is 55,557.2.

11. Similar calculations are required for each parish in order to calculate the proportion of the district's tax base which relates to its area. A schedule of the tax base for each parish is set out in **Appendix 1**.
12. To calculate the council tax amounts payable per property band for the council, its council tax requirement (i.e. the amount of council tax to be raised) is divided by the Band D equivalent (taxbase). This will be finalised during January and February, culminating in the council tax being set by council on 16 February 2017 (this date is subject to the council being notified of the major precepting authorities' council tax requirements).

Financial Implications

13. These are set out in the body of the report.

Legal Implications

14. These are set out in the body of the report.

Risks

15. The council's methodology for calculating the taxbase involves basing the calculation on actual dwellings at a certain point in time, rather than forecasting on potential new dwellings that may be built in the future. Because of this the risk exposure is considered to be low.

Background Papers

None

Agenda Item 8

PARISH COUNCIL TAX BASES - 2017-18

PARISH/TOWN COUNCIL	NUMBER OF DWELLINGS 2017-18	PARISH TAX BASE 2017-18	PARISH TAX BASE 2016-17	PARISH/TOWN COUNCIL	NUMBER OF DWELLINGS 2017-18	PARISH TAX BASE 2017-18	PARISH TAX BASE 2016-17
Adwell	14	12.6	12.5	Sandford on Thames	581	487.8	489.6
Aston Rowant	348	425.0	426.5	Shiplake	728	979.9	971.8
Aston Tirrold & Upthorpe	223	256.1	253	Shirburn	54	58.5	53.7
Beckley & Stowood	250	270.6	266.9	Sonning Common	1,613	1,599.1	1,592.7
Benson	1,749	1,693.4	1,692.5	South Moreton	131	129.9	125.8
Berinsfield	1,101	633.4	637.6	South Stoke	216	222.8	224.4
Berrick Salome	123	165.2	161.8	Stadhampton	323	324.6	322.5
Binfield Heath	276	311.1	313.9	Stanton St John	190	220.6	219.8
Bix & Assendon	257	325.9	321.5	Stoke Row	267	316.1	313.0
Brightwell Baldwin	82	102.7	100.3	Stoke Talmage	22	26.5	27.1
Brightwell cum Sotwell	618	647.2	640.9	Swyncombe	117	134.7	131.5
Britwell Salome	86	99.7	101.9	Sydenham	148	158.6	160.3
Chalgrove	1,132	1,054.1	1,046.1	Tetsworth	293	297.9	299.2
Checkendon	208	233.5	232.1	Thame	5,178	4,434.4	4,352.2
Chinnor	2,606	2,421.9	2,406.1	Tiddington with Albury	276	266.8	267.2
Cholsey	1,699	1,504.5	1,469.6	Toot Baldon	58	69.3	69.8
Clifton Hampden	252	281.1	283.0	Towersey	178	178.1	179.8
Crowell	47	58.4	58.7	Wallingford	3,608	2,941.6	2,884.3
Crowmarsh	708	673.3	671.5	Warborough	437	476.3	477.7
Cuddesdon & Denton	200	162.6	163.8	Waterperry with Thomley	77	86.5	83.8
Culham	171	171.4	170.7	Waterstock	38	42.1	45.3
Cuxham with Easington	60	62.9	63.8	Watlington	1,224	1,157.4	1,152.4
Didcot	11,852	9,023.6	8,733.0	West Hagbourne	112	120.6	122.2
Dorchester	483	542.7	542.4	Wheatfield	11	15.2	13.8
Drayton St Leonard	117	131.5	129.1	Wheatley	1,855	1,696.1	1,696.0
East Hagbourne	495	498.3	493.6	Whitchurch on Thames	336	394.5	397.7
Elsfield	48	56.6	55.7	Woodcote	1,051	1,043.8	1,026.5
Ewelme	426	366.7	370.8	Woodeaton	28	37.3	38.0
Eye & Dunsden	148	180.8	179.5				
Forest Hill with Shotover	368	328.6	325.7	TOTAL	59,463	55,557.2	54,965.0
Garsington	771	684.0	677.6				
Goring	1,522	1,693.2	1,688.7				
Goring Heath	494	586.7	583.6				
Great Haseley	239	249.3	250.5				
Great Milton	338	312.2	306.4				
Harpsden	169	231.1	227.7				
Henley on Thames	5,780	5,668.7	5,660.9				
Highmoor	134	161.4	160.4				
Holton	159	176.9	171.5				
Horspath	614	609.6	607.4				
Ipsden	154	162.4	162.8				
Kidmore End	521	666.5	669.8				
Lewknor	288	306.7	307.1				
Little Milton	206	212.1	212.9				
Little Wittenham	28	34.0	34.0				
Long Wittenham	362	349.6	349.6				
Mapledurham	130	124.0	125.5				
Marsh Baldon	115	122.2	121.1				
Moulsford	216	244.9	242.7				
Nettlebed	339	360.8	361.3				
Newington	49	58.9	57.4				
North Moreton	155	191.2	190.0				
Nuffield	218	233.3	233.5				
Nuneham Courtenay	93	99.8	98.2				
Pishill with Stonor	142	183.8	185.6				
Pyrton	92	111.4	110.8				
Rotherfield Greys	155	204.7	201.7				
Rotherfield Peppard	683	905.4	903.5				